

Monroe County Board of Education

Post Office Box 967 Monroeville, Alabama 36461-0967
Telephone 251-575-2168 Fax 251-575-5818
Email mcboe@frontiernet.net Website www.monroe.k12.al.us

Medication Guidelines

No student will be permitted to carry or possess any type of medication, whether **prescription** or **over the counter** on his/her person at any time. Exceptions include inhalers, Epipens, and Glucagon when prior proper authorization is in place. Any student caught in possession of any medication may be subject to disciplinary action by the school board.

The Parent Physician Authorization form or **PPA** must be completed **prior to any medication being administered** in the school environment. The PPA is the physician's order for prescription medication and parent/guardian consent to administer medication to a student. The PPA is required for all over the counter medications and prescription medications.

OTC (over the counter medication) medications **must be age appropriate** to be given in the school environment. Example: a child who is 10 years old can not be given Tylenol that states ages 12 and up (even if they meet the weight requirement) on the bottle. In the event that an OTC medication is not age appropriate, the physician must also sign the PPA prior to the medication being administered. All OTC medications are required to have a PPA signed by the parent. OTC's include cough drops, Tylenol, Advil, Aleve, Midol, cough syrup, etc. Siblings may not share OTC medications-each student must have their own bottle.

Prescription medication must have a current PPA at all times. If the prescription medication order is changed during the school year a new PPA will be required. All prescription medications are required to have a PPA signed by the physician & the parent.

All medications must be delivered to the school nurse by the parent/guardian. Students **can not transport** any medications to and from school, prescription or OTC. OTC medications must be in the original sealed container, packing must be intact. Inhalers must be in the original box or must have a pharmacy label applied directly to the inhaler itself. If the student is to self administer a medication it must have a label intact on the medication at all times. When a medication is delivered to the school nurse it will be counted in the presence of the school nurse and the parent/guardian who delivered the medication. Both the parent/guardian & the school nurse will sign acknowledging the count is correct. The school will not accept expired medication. In the event that the nurse is unavailable the medication can be received by the medication assistant with the same procedure being followed.

Due to the effects of narcotic pain medications they will not be administered in the school environment. These medications include Lortab, Vicodin, Tylenol with codeine, Darvocet, Percocet etc.

Any medication not picked up by the parent/guardian by the last day of the school year will be discarded according to policy guidelines.